

Subpoena for Production and to Give Evidence

To: **Dr. Aiden Shawn**
of: **Rose Bay Medical Centre**
396 Drover Road, Rose Bay 2029

You are hereby required to attend and produce this subpoena and such of the documents and things described in the schedule as are in your possession or control, and attend for the purpose of giving evidence -

- (a) before the Court;
- (b) at **Waverley Local Court, 151 Bronte Road, Waverley NSW 2024**
- (c) on **4 February 20XX**

and until you are excused from further attending; but

- (i) you need not attend or produce any document on any day unless reasonable expenses have been paid or tendered to you; If you are requested to attend or produce to the Court by a police officer or public officer, the costs of attendance/production may be reimbursed to you after the date of attendance/production.
- (ii) you need not comply with this subpoena if it is served on you after **27 January 20XX**

Schedule

1. **Any and all records relating to Elizabeth Smith, Date of Birth 4 April 1974, including:**
 - a. **emergency room records**
 - b. **in-patient records**
 - c. **outpatient records**
 - d. **reports**
 - e. **tests and test results**
 - f. **consultant reports**
 - g. **admit sheets**
 - h. **histories**
 - i. **x-rays and x-ray reports**
 - j. **radiographic reports**
 - k. **electroencephalograms**
 - l. **lab reports**
 - m. **nurses notes**
 - n. **physicians notes and orders**
 - o. **charts**
 - p. **graphs**
 - q. **discharge summaries**

- r. operative reports
 - s. correspondence, and
 - t. any and all other records and information.
2. Any and all billing and statements relating to Elizabeth Smith, Date of Birth 4 April 1974.

Parties: **Elizabeth Smith v Gary Smith**
Proceedings: **Application for ADVO**

Your attendance is required on behalf of the: **Applicant**

Contact details: **Elizabeth Smith**
12/100 Victoria Road, Double Bay NSW 2028
0499 111 222

This subpoena was issued by:

Name: **R. Bowen**

Address: **Waverley Local Court, 151 Bronte Road, Waverley NSW 2024**

Registrar

Date: **7 December 20XX**

Notes:

1. A public officer or police officer commencing proceedings may sign and issue a subpoena.
2. A registrar may issue a subpoena at the request of any other party to proceedings.
3. Where this subpoena requires you to produce a document, you may comply with the subpoena by producing a **clean sharp photocopy** of the document.
4. If you do not comply with this subpoena you may be arrested.
5. The person who produces a document pursuant to a subpoena must advise the registrar as to whether the document is an original document or a copy and must elect whether the document is to be disposed of by registrar or returned to the person.

Election by named in subpoena on return of documents

The document is (tick below):

- An original
 A copy

I elect to have the documents (tick below):

- Returned to me
 Disposed of by a Registrar

Signed: _____ Date: _____
Name: _____ Address: _____

Statement of Service

I **Derek Watson** of **536 Bridge Street, Sydney, Process Server**

I am aged 16 years or more

I did serve a copy of this subpoena on the witness on **20 December 20XX** by delivering a copy: **by attending the premises and saying to a man that was standing near the counter:**

“I have a subpoena for Dr. Shawn, is that you?”

The man said, “Yes”. I then handed him the subpoena.

Signed: ***D. Watson***
Name: **Derek Watson**

Witness: ***S. Lim***
Name: **Sam Lim**