

# Subpoena to Give Evidence

To (name): **Mandy Ryan**

Of (address): **3 Big Street, Suburb NSW 2000**

You are hereby required to attend for the purpose of giving evidence—

- (a) before the Court; **Suburb Local Court**
- (b) at (Court location) **1 Main Road, Suburb NSW 2000**
- (c) on (date) **10 August 20xx**

and until you are excused from further attending; but

- (i) you need not comply with this subpoena if it is served on you after (date): **6 August 20xx**
- (ii) you need not attend on any day unless reasonable expenses have been paid or tendered to you. If you are requested to attend Court by the Police or Public Officer the costs of attendance may be reimbursed to you after the date of attendance.

Parties: **Jenny Abbot (applicant) v Frank Melman (respondent)**

Your attendance is required on behalf of the **applicant**

Contact details (name, address & telephone number of ~~prosecutor~~/applicant or ~~defendant~~/respondent issuing the subpoena):

**Jenny Abbott**  
**2 Big Street, Suburb NSW 2000**  
**Ph: 02 1010 1010**

This subpoena was issued by: **B. Levin**

Name: **Brett Levin**

Address: **Suburb Local Court, 1 Main Road, Suburb NSW 2000**

Police Officer /~~Public Officer~~/Registrar (select one)

Date: **14 July 20xx**

Notes:

1. A public officer or police officer prosecuting proceedings may sign and issue a subpoena.
2. A registrar may issue a subpoena at the request of any other party to proceedings.
3. If you do not comply with this subpoena you may be arrested.

## **Statement of Service**

I (name) **Aidan Damir** of (occupation) **Process server**

I am aged 16 years or more

I did serve a copy of this subpoena on the witness on (date) **18 July 20xx** by delivering a copy (state manner of service): **to a person who answered the door at 3 Big Street, Suburb NSW 2000.**

**I had a conversation in the words to the following effect:**

**I said "Are you Mandy Ryan?"**

**She replied "Yes, that's me"**

**I said "You have been served with a subpoena to give evidence"**

Signed: **A Damir**

Name: **Aidan Damir**

Witness: **W. Elliott**

Name: **Wesley Elliott**