

Rodi De Grasse
1 Apple Street
REDFERN NSW 2016

31 July 20XX

A Superannuation Fund
PO Box 900
SYDNEY NSW 2000

Dear Sir/Madam,

**RE: Estate of the late Isabella ROSE
Member Account No.3XY 532**

I am the executor of the estate of the late Isabella Rose. I am writing to inform you that my sister, Mrs Isabella Rose of 6 Example Street, Redfern NSW 2016, passed away on 21 June 20XX. I have enclosed a certified copy of my sister's death certificate.

Please advise of your requirements, including any forms or other documents required, to pay out my sister's superannuation benefit.

Correspondence should be sent to my address, as follows:

Rodi De Grasse
1 Apple Street
REDFERN NSW 2016

If you wish to discuss this matter further you may contact me on 02 9100 xxxx.

Yours faithfully,

R De Grasse

Rodi De Grasse